

SUMMER VILLAGE OF YELLOWSTONE
ORGANIZATIONAL COUNCIL MEETING MINUTES
FRIDAY, AUGUST 21ST, 2020
ONOWAY HERITAGE CENTRE

PRESENT: CouncillorDon Bauer
CouncillorRuss Purdy
CouncillorBrenda Shewaga

Administration:

Chief Administrative OfficerWendy Wildman
Assistant CAO.....Heather Luhtala (Via Teleconference)
Director of Emergency Management...Darren Jones (Via Teleconference)

Public at Large2

1. **CALL TO ORDER**

The meeting was called to order at 9:00 a.m. by Chief Administrative Officer, Wendy Wildman.

Motion #106-20

2. **AGENDA**

MOVED by Councillor Shewaga that the August 21, 2020 Organizational Meeting Agenda be adopted as presented.

CARRIED

3. **NOMINATIONS - MAYOR**

The Chief Administrative Officer called for nominations for the position of Mayor.

Councillor Shewaga nominated Councillor Purdy for Mayor.

The Chief Administrative Officer called for nominations for the position of Mayor a second time.

The Chief Administrative Officer call for nominations for the position of Mayor a third time.

Motion #107-20

MOVED by Councillor Shewaga that nominations cease.

CARRIED

Councillor Purdy was declared Mayor, was administered the Oath of Office for the position of Mayor and assumed the Chair.

4. **NOMINATIONS – DEPUTY MAYOR**

Mayor Purdy called for nominations for position of Deputy Mayor.

Mayor Purdy nominated Councillor Shewaga for Deputy Mayor.

Mayor Purdy called for nominations for position of Deputy Mayor a second time..

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Mayor Purdy called for nominations for position of Deputy Mayor a third time.

Motion #108-20

MOVED by Mayor Purdy that nominations cease.

CARRIED

Councillor Shewaga was declared Deputy Mayor and was administered the Oath of Office for Deputy Mayor.

Motion #109-20

5. CONFIRMATION OF COUNCIL MEETING DATE & TIME

MOVED by Councillor Bauer that regular Council meetings be scheduled for the 3rd Friday of the months of January, March, April, June, July, August, September, October and November at 9:00 a.m., all meetings to take place at the Summer Village Shop located at 500-Morin Drive in Yellowstone, Alberta.

CARRIED

Motion #110-20

6. CONFIRMATION OF SIGNING AUTHORITY

MOVED by Councillor Bauer that the Signing Authorities be confirmed as all three Council members being Brenda Shewaga, Russ Purdy or Don Bauer in conjunction with the Chief Administrative Officer, Wendy Wildman or the Assistant Chief Administrative Officer, Heather Luhtala AND THAT two signatures are required being one elected official and one administration.

CARRIED

Motion #111-20

7. CONFIRMATION OF BANKING AUTHORITY

MOVED by Deputy Mayor Shewaga that the Banking Authority be confirmed as ATB Financial.

CARRIED

Motion #112-20

8. CONFIRMATION OF CHIEF ADMINISTRATIVE OFFICER APPOINTMENT

MOVED by Mayor Purdy that the Chief Administrative Officer Appointment be confirmed as Wendy Wildman of Wildwillow Enterprises Inc.

CARRIED

Motion #113-20

9. CONFIRMATION OF AUDITOR APPOINTMENT

MOVED by Deputy Mayor Shewaga that the Auditor Appointment be deferred.

CARRIED

Motion #114-20

10. CONFIRMATION OF SOLICITOR APPOINTMENT

MOVED by Councillor Bauer that the Solicitor Appointment be confirmed as Patriot Law Group.

CARRIED

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Motion #115-20

11. CONFIRMATION OF INTERMUNICIPAL SUBDIVISION & DEVELOPMENT APPEAL BOARD AUTHORITY

MOVED by Deputy Mayor Shewaga that the Intermunicipal Subdivision & Development Appeal Board be confirmed as per agreement with Lac Ste. Anne County (Bylaws 204-2019 and 210-2019).

CARRIED

Motion #116-20

12. CONFIRMATION OF ASSESSMENT REVIEW BOARD

MOVED by Mayor Purdy that the Assessment Review Board be confirmed as per agreement with Lac Ste. Anne County (Bylaw 208).

CARRIED

Motion #117-20

13. CONFIRMATION OF MUNICIPAL PLANNING COMMISSION

MOVED by Deputy Mayor Shewaga that the Municipal Planning Commission be confirmed as all of Council.

CARRIED

Motion #118-20

14. CONFIRMATION OF FREEDOM OF INFORMATION & PROTECTION OF PRIVACY (FOIPP) COORDINATOR

MOVED by Mayor Purdy that the FOIPP Coordinator be confirmed as the Chief Administrative Officer, Wendy Wildman.

CARRIED

Motion #119-20

15. CONFIRMATION OF DESIGNATED OFFICERS

MOVED by Councillor Bauer that the following Designated Officer appointments be confirmed:

- Assessor, Dan Kanuka, Municipal Assessment Services Group (*Bylaw 151*)
- Development Authority, Diane Burtnick, Development Officer (*Bylaw 188*)
- Subdivision Authority, Administration for Subdivision Approval Process, Jane Dauphinee, Municipal Planning Services (*Bylaw 189*) / Subdivision Approving Authority – Council, Summer Village of Yellowstone (*Bylaw 189*)
- Subdivision & Development Appeal Board Clerks – Stacey Wagner, Cindy Suter, Trinity Hindes and Jane Holman (*Bylaw 210*)
- Assessment Review Board Clerk, Mike Primeau, Lac Ste. Anne County (*Bylaw 209*)
- Community Peace Officer/Bylaw Enforcement Officer - Town of Mayerthorpe Peace Officer Services Agreement – Dwight Dawn (*Bylaw 211*)

CARRIED

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Motion #120-20

16. CONFIRMATION OF COMMITTEE APPOINTMENTS

MOVED by Deputy Mayor Shewaga that the Committee Appointments be confirmed as follows:

- Fire Commissioner – **Don Bauer** representative with Russ Purdy as alternate

- Highway 43 East Waste Commission – **Don Bauer** representative with Russ Purdy and Brenda Shewaga as alternates

- Lac Ste. Anne Foundation – **Brenda Shewaga** representative with Don Bauer as alternate

- Municipal Emergency Management & Regional Emergency Services – **all members of Council** (one rep to vote)

- North 43 Lagoon Commission – **Russ Purdy** representative with Brenda Shewaga and Don Bauer as alternates

- West Inter-Lake District Regional Water Services Commission – **Russ Purdy** representative with Don Bauer as alternate

- Family & Community Support Services – **Brenda Shewaga** representative with Russ Purdy as alternate

- Yellowhead Regional Library – **Brenda Shewaga** representative with Don Bauer as alternate

- Summer Villages of Lac Ste. Anne County East – **all members of Council** to attend (one rep to vote)

- Darwell Regional Wastewater Line - **Russ Purdy** representative with Don Bauer as alternate

CARRIED

Motion #121-20

17. COUNCIL REMUNERATION & MILEAGE RATE

MOVED by Deputy Mayor Shewaga that the Council remuneration and the mileage rates be set in accordance with Policy #C-COU-REM-1 (note that the Remuneration for Honorarium for Deputy Mayor should read Deputy Mayor/Councillor)

CARRIED

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Motion #122-20


18. MUNICIPAL OFFICE LOCATION

MOVED by Deputy Mayor Shewaga that the named Municipal Office Location be 4808-51 Street, Onoway, Alberta, Canada.

CARRIED

19. ADJOURNMENT

Mayor Purdy declared the meeting adjourned at 9:16 a.m.



Mayor, Russ Purdy



Chief Administrative Officer, Wendy Wildman



Summer Village of Yellowstone

Box 8
Alberta Beach, AB
T0E 0A0
Phone: 587-873-5765
Email: administration@wildwillowenterprises.com

OATH OF OFFICE

I, Russ Purdy, do swear that I will diligently,
faithfully, and to the best of my ability, execute according to
law, the office of Mayor for the Summer Village of
Yellowstone.

Sworn before me at the)
S.V. of Yellowstone in the Province)
of Alberta this 21st, day of August)
A.D. 2020.)



Wendy Wildman
Commissioner for Oaths/Chief Administrative Officer
Province of Alberta



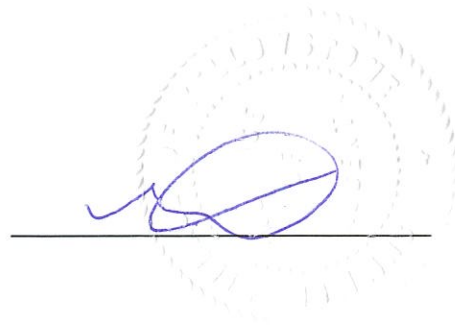
Summer Village of Yellowstone

Box 8
Alberta Beach, AB
T0E 0A0
Phone: 587-873-5765
Email: administration@wildwillowenterprises.com

OATH OF OFFICE

I, Buenda Shewaga, do swear that I will diligently,
faithfully, and to the best of my ability, execute according to
law, the office of Deputy Mayor for the Summer Village of
Yellowstone.

Sworn before me at the)
S.V. of Yellowstone in the Province)
of Alberta this 21st, day of August)
A.D. 2020.)



Wendy Wildman
Commissioner for Oaths/Chief Administrative Officer
Province of Alberta