

SUMMER VILLAGE OF YELLOWSTONE
 REGULAR COUNCIL MEETING MINUTES
 FRIDAY, OCTOBER 15, 2021
 VIA ZOOM

	ATTENDANCE	<table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Council</td> <td style="width: 35%;">Don Bauer Brian Brady Darren Jones</td> <td style="width: 35%;">Mayor Deputy Mayor – arrived at 9:06 a.m. Councillor</td> </tr> <tr> <td>Administration</td> <td>Wendy Wildman Heather Luhtala</td> <td>Chief Administrative Officer (CAO) Assistant CAO</td> </tr> <tr> <td>Other Attendees</td> <td>Diane Burtnick</td> <td>Development Officer</td> </tr> <tr> <td>Delegations</td> <td colspan="2">n/a</td> </tr> <tr> <td>Public at Large</td> <td colspan="2">3</td> </tr> </table>	Council	Don Bauer Brian Brady Darren Jones	Mayor Deputy Mayor – arrived at 9:06 a.m. Councillor	Administration	Wendy Wildman Heather Luhtala	Chief Administrative Officer (CAO) Assistant CAO	Other Attendees	Diane Burtnick	Development Officer	Delegations	n/a		Public at Large	3	
Council	Don Bauer Brian Brady Darren Jones	Mayor Deputy Mayor – arrived at 9:06 a.m. Councillor															
Administration	Wendy Wildman Heather Luhtala	Chief Administrative Officer (CAO) Assistant CAO															
Other Attendees	Diane Burtnick	Development Officer															
Delegations	n/a																
Public at Large	3																
1.	CALL TO ORDER	Mayor Bauer called the meeting to order at 9:00 a.m.															
2.	AGENDA 157-21	<p>MOVED by Councillor Jones that the October 15, 2021 agenda be approved with the following addition(s):</p> <p>Under Action Items: 6. h) Chief Administrative Officer Contract, Chief Administrative Officer Bylaw and Bank Signing Authority Discussion</p> <p>Under Closed Session: 11. a) Closed Meeting Session – CAO Contract Discussion - FOIPP Act Section 17 <i>(if required)</i></p> <p style="text-align: right;">Carried.</p>															
3.	MINUTES 158-21	<p>Deputy Mayor Brady entered the meeting at 9:06 a.m.</p> <p>MOVED by Councillor Jones that the minutes of the September 17, 2021 Regular Council meeting be approved as presented.</p> <p style="text-align: right;">Carried.</p>															
4.	APPOINTMENTS/ DELEGATIONS	n/a															
5.	FINANCIAL 159-21	<p>MOVED by Deputy Mayor Brady that Council accept for information the income and expense statements as of September 30, 2021 as presented.</p> <p style="text-align: right;">Carried.</p>															

SUMMER VILLAGE OF YELLOWSTONE
 REGULAR COUNCIL MEETING MINUTES
 FRIDAY, OCTOBER 15, 2021
 VIA ZOOM

6.	ACTION ITEMS	
	160-21	<p>MOVED by Councillor Jones that the Summer Village proceed with the installation of a culvert at the corner of the walkway on 5th street as well as the application of pea gravel from the corner of the walkway to the end of the of the privately-owned properties.</p> <p style="text-align: right;">Carried.</p>
	161-21	<p>MOVED by Councillor Jones that Council accept for information the August 18, 2021 email from the resident with respect to upgrades and enhancements to the Summer Village walkways AND THAT the Summer Village refer to this request when planning for future work to the walkways.</p> <p style="text-align: right;">Carried.</p>
	162-21	<p>MOVED by Deputy Mayor Brady that Apollo Propane Inc. be contacted for the removal/disposal of the Summer Village's 500-gallon propane tank located at the Summer Village Shop on an as is where is basis with no liability or cost to be incurred by the Summer Village AND THAT all associated permits are to be the responsibility of Apollo Propane Inc.</p> <p style="text-align: right;">Carried.</p>
	163-21	<p>MOVED by Councillor Jones that further to the snow clearing and sanding proposals received, Administration seek additional information from Luke's Contract Hauling respecting references, costs, scope of work and expectations, and to ensure an on-site assessment has been done.</p> <p style="text-align: right;">Carried.</p>
	164-21	<p>MOVED by Deputy Mayor Brady that Council approve the Safety Codes Services Agreement between the Summer Village of Yellowstone and Superior Safety Codes for the term of May 1, 2021 to April 30, 2024 and that execution of the agreement be authorized.</p> <p style="text-align: right;">Carried.</p>
	165-21	<p>MOVED by Deputy Mayor Brady that the Fortis Franchise Fee for the Summer Village of Yellowstone for the 2022 year be set at 3% (2021 was set at 3%).</p> <p style="text-align: right;">Carried.</p>
	166-21	<p>MOVED by Councillor Jones that the draft 3-Year Operating and 5-Year Capital Plans for the Summer Village of Yellowstone be approved as presented for the 2021 year.</p> <p style="text-align: right;">Carried.</p>

SUMMER VILLAGE OF YELLOWSTONE
 REGULAR COUNCIL MEETING MINUTES
 FRIDAY, OCTOBER 15, 2021
 VIA ZOOM

167-21	<p>MOVED by Deputy Mayor Brady that the Summer Village of Yellowstone support the recommendation of the Onoway Regional Fire Services (ORFS) 10-member municipalities in that each member municipality provide their respective Alberta First Responders Radio Communications System (AFRRCS) radios (in Yellowstone's case 3) to the ORFS group to be utilized in the provision of fire services, THAT the Summer Village retain ownership and carry insurance for each respective radio, THAT should the fire services provider change, the radios are to be returned to the Summer Village AND THAT the Summer Village acknowledges there will be setup, installation and training costs incurred for this radio system and these costs will be prorated back to member municipalities.</p> <p style="text-align: right;">Carried.</p>
168-21	<p>MOVED by Deputy Mayor Brady that the Summer Village of Yellowstone approve the Chief Administrative Officer contract with Kimberly Hanlan for the position of Chief Administrative Officer effective January 1, 2022 as presented to Council AND THAT Mayor Bauer be authorized to execute this document on behalf of the Summer Village.</p> <p style="text-align: right;">Carried.</p>
169-21	<p>MOVED by Deputy Mayor Brady that Bylaw 223-2021, being a bylaw to establish the position of a Chief Administrative Officer, be given 1st Reading.</p> <p style="text-align: right;">Carried.</p>
170-21	<p>MOVED by Deputy Mayor Brady that Bylaw 223-2021 be given second reading.</p> <p style="text-align: right;">Carried.</p>
171-21	<p>MOVED by Mayor Bauer that Bylaw 223-2021 be considered for third reading.</p> <p style="text-align: right;">Carried Unanimously</p>
172-21	<p>MOVED by Councillor Jones that Bylaw 223-2021 be given third and final reading.</p> <p style="text-align: right;">Carried.</p>
173-21	<p>MOVED by Mayor Bauer that Wendy Wildman and Heather Luhtala be removed as the administrative banking signing authority through ATB Financial for the Summer Village of Yellowstone effective January 1st, 2022 AND THAT Kimberly Hanlan be authorized as the administrative bank signing authority through ATB Financial for the Summer Village of Yellowstone effective January 1st, 2022.</p> <p style="text-align: right;">Carried.</p>

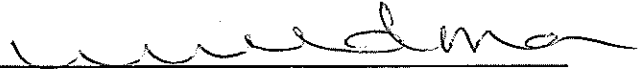
SUMMER VILLAGE OF YELLOWSTONE
 REGULAR COUNCIL MEETING MINUTES
 FRIDAY, OCTOBER 15, 2021
 VIA ZOOM

7.	INFORMATION 174-21	<p>MOVED by Councillor Jones that the following items be accepted for information:</p> <ul style="list-style-type: none"> a) ClaimsPro October 5th, 2021 letter on wind storm b) Statement of Direct Deposit September 8th, 2021 in the amount of \$438.00 representing September FCSS funds c) Fortis Alberta – September 30th, 2021 letter on proposed FortisAlberta 2022 Distribution Rates d) Community Peace Officer Services for August 2021 <p style="text-align: right;">Carried.</p>
8.	COMMITTEE REPORTS 175-21 176-21	<p>MOVED by Councillor Jones that the Council Committee Reports be accepted for information.</p> <p style="text-align: right;">Carried.</p> <p>MOVED by Councillor Jones that the Administration Report be accepted for information.</p> <p style="text-align: right;">Carried.</p>
9.	NEXT MEETING(S)	The next Regular Council Meeting has been scheduled for Friday, November 19 th , 2021 at 9:00 a.m. – the meeting will be held via zoom if Provincial Covid restrictions are still in place at that time.
10.	OPEN FLOOR DISCUSSION 177-21	<p>11:03 a.m. - Diane Burtnick, Development Officer – discussion with Council with respect to development matters in the Summer Village</p> <p>MOVED by Councillor Jones that Council accept for information the presentation from Diane Burtnick, Development Officer, with respect to ongoing development matters in the Summer Village and that information be provided to Administration by the Development Officer for the future development of a bylaw to restrict the number of vehicles on a residential property.</p> <p style="text-align: right;">Carried.</p> <p>Diane Bauer exited the meeting at 11:18 a.m.</p>
11.	CLOSED MEETING	Not required.
12.	ADJOURNMENT	The meeting adjourned at 11:19 a.m.

SUMMER VILLAGE OF YELLOWSTONE
REGULAR COUNCIL MEETING MINUTES
FRIDAY, OCTOBER 15, 2021
VIA ZOOM



Mayor, Don Bauer



Chief Administrative Officer, Wendy Wildman