



MINUTES  
**SUMMER VILLAGE OF YELLOWSTONE**  
 REGULAR MEETING OF COUNCIL  
 November 25<sup>th</sup>, 2022 @ 9:30 A.M.

**IN ATTENDANCE** Don Bauer, Mayor  
 Brian Brady, Deputy Mayor  
 Darren Jones, Councillor (via telecom)  
 Kim Hanlan, CAO

**1.0 CALL TO ORDER** Don Bauer called the meeting to order at 9:30 A.M.

**2.0 ACCEPTANCE OF AGENDA** MOVED by Brian Brady that the agenda be approved as amended  
 Res. #164 - 22 - ADD FCSS FUNDING AGREEMENT NEW BUSINESS 8.I  
 -.ADD CORRESPONDENCE ITEM LETTER FROM THE MAYOR OF PONOKA TO ALBERTA MUNICIPALITIES

CARRIED

**3.0 APPROVAL OF MINUTES** MOVED by Brian Brady that the minutes of the Regular Council meeting held on October 28<sup>th</sup>, 2022, be approved as presented.  
 Res. #165 - 22

CARRIED

**4.0 OPEN FLOOR DISCUSSION** – No residents in attendance

Move to Item 8.C

**5.0 DELEGATIONS** – No delegations

**6.0 BUSINESS ARISING**

**A.** **2023 OPERATING AND CAPITAL BUDGET**  
 Res. # 166 - 22 MOVED by Brian Brady that the 2023 Capital and Operating Budget be accepted as presented.

CARRIED

**B.** **PICKLEBALL/BASKETBALL COURT PROJECT CAPITAL RESERVES**  
 Res. # 167 – 22 Moved by Don Bauer that, in addition to motion #134 – 22, the Pickleball/basketball project’s anticipated approximate cost of \$33,000.00 is funded through the Village’s General Capital Reserves.

CARRIED



MINUTES  
SUMMER VILLAGE OF YELLOWSTONE  
REGULAR MEETING OF COUNCIL  
November 25<sup>th</sup>, 2022 @ 9:30 A.M.

**C.**  
Res. # 168 – 22      **2022 ROAD REHABILITATION PROJECT CAPITAL RESERVES**  
MOVED by Brian Brady that Council confirms the Road Rehabilitation project costs exceed current grant funding in the approximate amount of \$96,765.77 and is to be funded through the Village's General Capital Reserves and to be paid back through future grant funds.

CARRIED

**7.0 DEVELOPMENT MATTERS** - No Development Matters

**8.0 NEW BUSINESS**

**A.**  
Res. #169 - 22      **2022 CANADA COMMUNITY-BUILDING GRANT (CCBF)**  
MOVED by Don Bauer that the CAO amends the CCBF Grant to include the 2022 Road Rehabilitation Project to receive the 2022 allocation of \$13,210.00, which will be used towards the 2022 Road Rehabilitation project

CARRIED

**B.**  
Res. #170 - 22      **2023 EMERGENCY MANAGEMENT SIMULATION**  
MOVED by Brian Brady that the Village's DEM and DDEM will hold an emergency simulation in the Village on May 27<sup>th</sup>, 2023. This event will be advertised on the Village's website with information provided by either the Village's DEM or DDEM. The budget for this simulation and supplies for the event is not to exceed \$2000.00 and is to be expensed through the Emergency Management expense budget.

CARRIED

Darren Jones joined the meeting via telecom at 9:31 A.M.

**C.**  
Res. #171 - 22      **BORROWING BYLAW 229 - 2022**  
MOVED BY Darren Jones that Bylaw 229-2022 being a Bylaw to authorize short-term borrowing to December 31, 2023, in the amount of \$150,000.00 to access additional funding for interim financing in the event of a local emergency for the Summer Village of Yellowstone, be given 1<sup>st</sup> reading.

CARRIED

Res. #172 - 22      MOVED by Brian Brady that Bylaw 229 - 2022 be given second reading.

CARRIED



MINUTES  
SUMMER VILLAGE OF YELLOWSTONE  
REGULAR MEETING OF COUNCIL  
November 25<sup>th</sup>, 2022 @ 9:30 A.M.

Res. #173 - 22            MOVED by Don Bauer that Bylaw 229 - 2022 be considered for third reading.  
CARRIED UNANIMOUSLY

Res. #174 - 22            MOVED by Brian Brady that Bylaw 229 - 2022 be given third and final reading.  
CARRIED

Darren Jones exited the Council meeting at 9:36 A.M.  
Move to Item 6.A

**D.                            DEM (DIRECTOR OF EMERGENCY MANAGEMENT) POSITION AND REMUNERATION REVIEW**  
Res. #175 – 22

Moved by Don Bauer that Council appoints Milos Tajek as the DEM (Director of Emergency Management) for the Summer Village of Yellowstone and that remuneration be set out as follows:

- Honorarium Monthly \$200
- Incurred Expenses Monthly \$75
- Electronic Expenses Monthly - \$125
- Meeting Fees Up To 4 Hours \$75
- Meeting Fees Over 4 Hours \$125
- Mileage \$0.50/km
- AND THAT consideration of the continuation of the position and the remuneration paid to be reviewed annually before the following year

CARRIED

Move to item 8.F  
Darren Jones joined the meeting at 10:40 A.M

**E.                            DDEM (DEPUTY DIRECTOR OF EMERGENCY MANAGEMENT) POSITION AND REMUNERATION REVIEW**  
Res. #176 – 22

Moved by Don Bauer that Council appoint Deputy Mayor Brady as the Deputy DEM (Director of Emergency Management) for the Summer Village of Yellowstone and that remuneration be set out as follows:

- Honorarium Monthly \$100
- Incurred Expenses Monthly \$75
- Electronic Expenses Monthly (N/A for Councillors)
- Meeting Fees Up To 4 Hours \$75
- Meeting Fees Over 4 Hours \$125
- Mileage \$0.50/km

AND THAT consideration of the continuation of the position and the remuneration paid is to be reviewed annually before the following year

CARRIED

Darren Jones exited the meeting at 10:41 A.M  
Move to item 9.A



MINUTES  
SUMMER VILLAGE OF YELLOWSTONE  
REGULAR MEETING OF COUNCIL  
November 25<sup>th</sup>, 2022 @ 9:30 A.M.

**F.**  
Res. #177 - 22      **2022/2023 FALL/WINTER NEWSLETTER**  
MOVED by Brian Brady that Administration creates and publishes a 2022/2023 Fall/Winter newsletter to the Village website. This newsletter is to include but not be limited to the following topics. Message from the Mayor, Village Contacts, Snow clearing, Tax Payment Plan (TPP), Crime Reporting and Apps, Environment, Walking Trails, Lake Safety, Speeding, Lake Level (Update from MLA), Emergency Management Simulation, and boat lifts on public lands.

CARRIED

Council recessed 10:09 – 10:14 A.M

**G.**  
Res. #178 - 22      **2023 – 2025 ASSESSMENT SERVICES AGREEMENT**  
MOVED BY Don Bauer that Council approves the 2023 – 2025 Assessment Services Renewal from Municipal Assessment Services Group Inc.

CARRIED

**H.**  
Res. #179 – 22      **2023 YELLOWHEAD REGIONAL LIBRARY ALLOTMENT AND GRANT FUNDS**  
MOVED BY Brian Brady that Council confirms, as proposed by the Yellowhead Regional Library, the assignment of the Village's 2023 YRL allotment funds to the following YRL member public libraries: Alberta Beach Municipal Library: 50% (\$45.37) and Onoway Public Library: 50% (\$45.38) AND assigns the 2023 Library Service Grant to the following YRL member public libraries: Alberta Beach Municipal Library 50% (363.53), and Onoway Public Library 50% (\$363.52).

CARRIED

**I.**  
Res. #180 – 22      **2023 – 2025 FAMILY COMMUNITY SUPPORT SERVICES (FCSS) FUNDING AGREEMENT**  
MOVED BY Don Bauer that Council approves the Family and Community Support Services Funding Agreement between the Province of Alberta and the Summer Village of Yellowstone for the 2023 to 2025 years

CARRIED

Move to item 8.E

**9.0 COUNCILOR REPORTS**

- A.** Mayor Don Bauer  
Updated Council on the following:
- SVLSACE
  - Hwy 43 Waste Commission
  - SVREMP Advisory Committee
  - Town of Onoway Remembrance Day Ceremony
  - North 43 Lagoon Commission (Force Main)



MINUTES  
SUMMER VILLAGE OF YELLOWSTONE  
REGULAR MEETING OF COUNCIL  
November 25<sup>th</sup>, 2022 @ 9:30 A.M.

Deputy Mayor Brian Brady  
Updated Council on the following:  
- REMP

Res. #181 - 22      MOVED by Don Bauer that the Councillor Reports be accepted as information  
CARRIED  
Council recessed 11:23 -11:27 A.M.

**10.0    CAO REPORTS**

**A.                    STATUS UPDATE**

The CAO updated Council on the following items:  
- Tax Payment Plan (TPP)  
- Municipal Accountability Program (MAP)  
- Property sales  
- Walking Path  
- Land Titles  
- Police Funding Model (PFM)  
- Clean Energy Improvements Program (CEIP)

Res. #182 - 22      MOVED by Brian Brady that the CAO'S Status Update be accepted as information.  
CARRIED

**B.                    DISBURSEMENTS LIST OCTOBER 26<sup>TH</sup>, 2022, TO NOVEMBER 17<sup>TH</sup>, 2022**

Res. #183 - 22      MOVED by Brian Brady that the noted Disbursements List be accepted as presented.  
CARRIED

**C.                    ACTION ITEMS LIST**

Res. #184 - 22      MOVED by Don Bauer that the Action items list be accepted as presented.  
CARRIED

**D                    OCTOBER BANK RECONCILIATION**

Res. #185 - 22      MOVED by Don Bauer that the October Reconciliation be accepted as presented.  
CARRIED

**11.0.    CORRESPONDENCE ITEMS**

One Correspondence item was distributed to Council:  
- Letter from Minister Rebecca Schultz dated October 28, 2022.  
- Letter from Mayor Ferguson, Town of Ponoka, to Minister of Health Jason Copping, dated November 23, 2022.



MINUTES  
**SUMMER VILLAGE OF YELLOWSTONE**  
REGULAR MEETING OF COUNCIL  
November 25<sup>th</sup>, 2022 @ 9:30 A.M.

Res. #186 - 22      MOVED by Don Bauer that the correspondence items be accepted as information.  
CARRIED

**12.0 CLOSED MEETING**

Res. #187 - 22      MOVED by Brian Brady that Council closes the meeting to the public for Agenda items 12 A, B, C: (A) Personal Evaluation – CAO FOIP Section 17 and (B, C) Property Taxes FOIP Section 17. at 11:48 A.M.  
CARRIED

Res. #188 - 22      MOVED by Don Bauer that Council moves out of Closed Meeting at 12:43 P.M.  
  
CARRIED

**A.**                    **CAO ANNUAL PERFORMANCE APPRAISAL**  
Res. #189 - 22      Section 205.1 states that a Council must provide an annual written performance evaluation of the CAO concerning fulfilling the responsibilities under Section 207. Under this section, the CAO: – Is the administrative head of the municipality, ensuring policies and programs are implemented, Advises and informs Council of the municipality's operations and affairs, and carries out responsibilities assigned by the Council. MOVED by Don Bauer that Council confirms the completion of the annual CAO performance appraisal signed by the Mayor and the CAO.  
CARRIED

**B.**                    **TAX ROLL 6319 AUGUST TAX PENALTY**  
Res. #190 - 22      MOVED by Don Bauer that Council denies the reversal of the August 11, 2022, tax penalty applied to tax roll 6319.  
CARRIED

**C.**                    **TAX ROLL 6320 AUGUST TAX PENALTY- EQUITABLE BANK**  
Res. #191 - 22      MOVED by Don Bauer that Council grants a reversal to the August 11, 2022, tax penalty applied to this tax roll due to payment couriered to the Village's previous address and not being forwarded to the Village's current address, nor was the Village contacted.  
  
CARRIED

**NEXT MEETING**      The Next Regularly Scheduled Council meeting is on January 20<sup>th</sup>, 2022, @ 9:00 A.M. at the Municipal Building at 500 Morin Drive Yellowstone.



MINUTES  
**SUMMER VILLAGE OF YELLOWSTONE**  
REGULAR MEETING OF COUNCIL  
November 25<sup>th</sup>, 2022 @ 9:30 A.M.

**ADJOURNMENT**

Being that the agenda matters had been concluded, the meeting was adjourned at 12:47 P.M. by Don Bauer.

These minutes approved this the 20<sup>th</sup> day of January 2023.

Don Bauer, Mayor

Kim Hanlan, CAO