



Summer Village of Yellowstone

Council Policy

Number	Title			
C-COU-REM-1	Council Remuneration and Expense Reimbursement			
Approval	Approved		Last Revised	
(CAO initials)	Resolution No:	104-19	Resolution No:	156 - 22
	Date:	July 19-2019	Date:	Oct 28, 2022

Purpose

To ensure Council Members receive fair compensation for their time and expenses incurred while on Summer Village business.

Policy Statement

Council Members shall be provided with remuneration for their time and reimbursement for the expenses incurred in fulfilling their duties on Summer Village Council.

Standards

1. Remuneration is intended to compensate for official business and all Municipal functions conducted by Council on behalf of the Summer Village of Yellowstone that benefits the municipality as a whole.
2. Remuneration is not intended to match or replace employment or professional rates that the Councillors or Mayor may expect in their job or profession.
3. Remuneration rates will be adjusted from time to time based upon comparisons, inflation rates and any other considerations deemed appropriate in a manner agreed upon by Council.
4. Cost of living adjustment will be reviewed by Council on an annual basis and may or may not be applied to Council base pay and/or meeting rates at the discretion of Council.
5. Remuneration and travel shall be paid in accordance with the amounts and rates approved at the annual organizational meeting or as amended by Council motion from time to time and as shown in Schedule "A".
6. Other Items will be reimbursed at actual receipted cost. These items may include but will not be limited to meals, hotels, parking, use of public transportation, etc.
7. Monthly Expense Reimbursements – shall be provided with a monthly communications allowance to cover expenses related to personal communications (telephone, internet, smart phone, etc.) as shown in Schedule "A".



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8. If a spouse or partner accompanies a member of Council to a conference, convention, banquet or reception, the expenses of the spouse or partner shall be considered a personal expense except where a spouse or partner travels with or stays in the same hotel room as the member of Council, the spouse or partner will not be expected to pay any portion of those costs as the expense will be allowed as part of the Council member’s expense reimbursement.
9. Reimbursement amounts shall be reviewed annually.

Legal References:

Cross References:

Revisions:

Resolution Number	MM/DD/YY
Res. #156 - 22	10/28/22



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Schedule "A"

Description	Amount
Mayor Annual Honorarium	\$2,600.00
Deputy Mayor/Councillor Annual Honorarium	\$2,400.00
Meeting Fee (up to 4 hours)(includes travel time)	\$75.00
Meeting Fee (over 4 hours)(includes travel time)	\$125.00
Monthly Incurred Expense Reimbursement	\$75.00
Monthly Electronic Expense Reimbursement	\$125.00
Mileage per km Reimbursement	\$0.50