

SUMMER VILLAGE OF YELLOWSTONE
ORGANIZATIONAL COUNCIL MEETING MINUTES
FRIDAY, AUGUST 11TH, 2023 @ 9:00 A.M.

Approved on
January 19, 24

PRESENT: CouncillorDon Bauer
CouncillorBrian Brady
CouncillorTom Clark

Chief Administrative Officer (CAO).....Kim Hanlan
Director of Emergency Management (DEM)..Milos Tajek
The public at LargeNine

1. **CALL TO ORDER**

The meeting was called to order at 9:00 by Chief Administrative Officer, Kim Hanlan.

2. **OATH OF OFFICE FOR NEW COUNCILLOR**

Oath of Office for Councillor Tom Clark (administered by CAO Hanlan)

Motion # 112 - 23

3. **ADOPTION OF AGENDA**

MOVED by Councillor Don Bauer that the August 11th, 2023, Organizational Meeting Agenda be adopted as amended.

REMOVE – item number 6.(Councillor appointment and Oath of Office)

CARRIED

4. **NOMINATIONS - MAYOR**

The Chief Administrative Officer called for nominations for the position of Mayor.

Councillor Brian Brady nominated Councillor Don Bauer for Mayor.

The Chief Administrative Officer called for nominations for the position of Mayor a second time.

The Chief Administrative Officer called for nominations for the position of Mayor a third time.

Motion #113 - 23

MOVED by Councillor Brian Brady that nominations for Mayor cease.

CARRIED

Councillor Don Bauer was declared Mayor and was administered the Oath of Office for the position of Mayor and assumed the Chair.

5. **NOMINATIONS – DEPUTY MAYOR**

Mayor Don Bauer called for nominations for the position of Deputy Mayor.

Councillor Tom Clark nominated Councillor Brian Brady for Deputy Mayor.

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Mayor Don Bauer called for nominations for the position of Deputy Mayor a second time.

Mayor Don Bauer called for nominations for the position of Deputy Mayor a third time.

Motion #114 - 23

MOVED by Councillor Don Bauer that nominations for Deputy Mayor cease.

CARRIED

Councillor Brian Brady was declared Deputy Mayor and was administered the Oath of Office for Deputy Mayor.

Motion #115 - 23

6. CONFIRMATION OF COUNCIL MEETING DATE & TIME

MOVED by Brian Brady that regular Council meetings be scheduled for the 3rd Friday of the months of January, March, April, June, July, August, September, October and November at 9:00 a.m., all meetings to take place at the Summer Village Shop located at 500 Morin Drive in Yellowstone, Alberta (unless otherwise changed by Council).

CARRIED

Motion #116 - 23

7. REVIEW COUNCIL CODE OF CONDUCT BYLAW NO. 200 - 2018

MOVED by Brian Brady that all of Council review the Council Code of Conduct and the Village's Director of Emergency Management (DEM) as a representative of the Village, is to also review and sign the Code of Conduct.

CARRIED

Motion #117 - 23

8. CONFIRMATION OF BANK SIGNING AUTHORITY

MOVED by Tom Clark that the Signing Authorities be confirmed as all three Council members being: Don Bauer, Brian Brady or Tom Clark in conjunction with the Chief Administrative Officer, Kim Hanlan AND THAT two signatures are required being one elected official and one administration.

CARRIED

Motion #118 - 23

9. CONFIRMATION OF BANKING AUTHORITY

MOVED by Brian Brady that the Banking Authority be confirmed as ATB Financial.

CARRIED

Motion #119 - 23

10. CONFIRMATION OF VILLAGE ASSESSOR

MOVED by Tom Clark that the Assessor Appointment be confirmed as Dan Kanuka of Municipal Assessment Services Group Inc.

CARRIED

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Motion #120 - 23

11. CONFIRMATION OF AUDITOR APPOINTMENT

MOVED by Mayor Don Bauer that the Auditor Appointment be confirmed as Doyle and Company.

CARRIED

Motion #121 - 23

12. CONFIRMATION OF DESIGNATED OFFICERS

MOVED by Brian Brady that Council confirms the following designated officers.

- Assessor - Dan Kanuka
- Development Officer – Paul Hanlan
- Community Peace Officer/Bylaw Enforcement Officer Town of Mayerthorpe Gervais Kasamba
- Subdivision & Development Appeal Board clerks – Done in January
- Assessment Review Board Clerk – Done in January

CARRIED

Motion #122 - 23

13. CONFIRMATION OF MUNICIPAL OFFICE LOCATION

MOVED by Tom Clark that the Municipal Office is by appointment at the location 500 Morin Drive, Yellowstone, Alberta.

CARRIED

Motion #123 - 23

14. APPOINTMENT OF COMMITTEE REPRESENTATIVES

MOVED by Brian Brady that the Committee Appointments be confirmed as follows:

-Fire Commissioner – Brian Brady representative with Tom Clark as the alternate

-Highway 43 East Waste Commission – Don Bauer representative with Tom Clark as the alternate

-Lac Ste. Anne Foundation – Brian Brady representative with Tom Clark as the alternate

-Regional Emergency Services Advisory Committee – Don Bauer representative with Brian Brady as alternate / **Regional Emergency Services Agency** is Milos Tajek as Local Director of Emergency Management and Brian Brady as Local Deputy Director of Emergency Management

-North 43 Lagoon Commission – Don Bauer representative with Tom Clark as the alternate

-West Inter Lake District Regional Water Services Commission – Don Bauer representative with Brian Brady as the alternate

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-**Yellowhead Regional Library** – Brian Brady representative with Tom Clark as the alternate

-**Summer Villages of Lac Ste. Anne County East** – all members of Council to attend (one rep to vote in the order of Mayor, Deputy Mayor, Councillor)

-**Darwell Regional Wastewater Line** – Brian Brady representative with Don Bauer as the alternate

Sturgeon River Watershed Alliance – Brian Brady representative with Tom Clark as the alternate

North Saskatchewan Watershed Alliance – Brian Brady representative with Tom Clark as the alternate

Lake Isle Lac Ste. Anne Water Quality Management Society – Brian Brady representative with Tom Clark as the alternate

CARRIED

Motion #124 - 23


15. COUNCIL REMUNERATION & MILEAGE RATE

MOVED by Tom Clark that the Council remuneration and the mileage rates be set in accordance with Policy #C-COU-REM-1:
\$2,600 for Mayor and \$2,400 for Deputy Mayor/Councillor per year for honorarium, plus \$75.00/month for incurred expense reimbursement, \$125.00/month for electronic expense reimbursement, and meeting fees not including regular council meetings at \$75.00/meeting for meetings 4 hours or under and \$125.00/meeting for meetings over 4 hours. The mileage rate is \$.50/km.


CARRIED

16. ADJOURNMENT

Mayor Bauer declared the meeting adjourned at 9:40 A.M.



Mayor, Don Bauer



Chief Administrative Officer, Kim Hanlan